भा.क.नि.

CCI

भारतीय कपास निगम लिमिटेड.,शाखा कार्यालय::वरंगल

(भारतसरकारकाउपक्रम,वस्त्रमंत्रालयकेअंर्तगत)

THE COTTON CORPORATION OF INDIA LTD,BRANCH OFFICE :: WARANGAL

(A GOVERNMENT OF INDIA UNDERTAKING, UNDER MINISTRY OF TEXITIELS)

शाखाकार्यालय : १६-०७-१०९ , वी॰एल॰चित्तिमल्ला कोमप्लेस,लक्ष्मिपुरम, ओल्ड ग्राईन मार्केट . वरंगल-५०६००२

BRANCH OFFICE: 16-07-109, 2nd and 3rd Floor, V.L.Chittimalla Complex, Laxmipuram, Old Grain Market, WARANGAL-506002.

दूरभाष/Phones:0870-2565088/2429394फैक्स/Fax:0870-2501451.CIN:U51490MH1970GOI014733

Website: www.cotcorp.org.in./www.texmin.nic.in E-Mail: warangal @cotcorp.com.

सूचना का अधिकार

REF:CCI/WGL/IT/AMC/2019-20/ **18.09.2019**

SHORT TENDER NOTICE FOR COMPREHENSIVE ON-SITE ANNUAL MAINTENANCE CONTRACT OF HARDWARE AT WARANGAL

The Cotton Corporation of India Limited invites Sealed Tenders in two bid system from the firms/companies, who have prior experience of Comprehensive On-site AMC of Hardware for Central Public Sector Undertakings/Govt. Organizations / Leading Commercial Organizations for Comprehensive On-site AMC of Hardware (as per list enclosed in the Scope of Work)) for the period from 01.10.2019 to 30.09.2020.

The eligibility criteria are as under:

1) The vendor must have successfully completed minimum 3 AMC contract each in providing IT hardware services of large CPSUs / Govt. organizations / Leading Commercial Organizations during last two years.

The Vendors may submit sealed tenders in the prescribed format, in two bid system super scribing the envelope "TENDER NOTICE FOR ANNUAL MAINTENANCE CONTRACT OF COMPUTERS & PRINTERS" addressed to Deputy General Manager and drop the same in the tender box at B.O: Warangal at the above-mentioned address to reach latest by 30.09.2019 upto 03.00 PM and the Technical Bid-I will be opened on 30.09.2019 at 3.30 PM in presence of the tenderer who remain present at the time of opening.

The detail terms and conditions, Scope of work and formats for technical and financial bids are available on our website www.cotcorp.org.in and CPP Portal www.eprocure.gov.in.

Deputy General Manager

Scope of work

The vendor is required to carry out the comprehensive on-site Annual Maintenance Contract for the period of one year from 01.10.2019 to 30.09.2020. The List computers and printers installed in our office situated at the address given above, the details are as under:-

Sl. No:	Description & Make	No's	Date of Installation
	COMPUTERS		
1	Wipro PC-New-C2D CORE 2 DUO 2.66GHZ/2MB L2 CAHE/Intel G31 CHIPSET MOTHER/ 1GB DDR2 RAM	1	12-02-2009
2	ACER VERITON M200-G31 COMPUTER/ INTEL COR 2 DUO 2.4GHZ / 2 GB RAM DDR	2	17-02-2010
3	ACER VERITON INTEL I5-2400, 3.1 GHz,6 MB cache, Intel Q67 or better on OEM Mother Board, 2 GB DDR3 RAM	7	04-05-2013
4	KBS INTEL I5-3450, 3.1 GHz,6 MB cache, Intel Q-77 Chipset, 2 GB DDR3 RAM	12	21-05-2014
5	Acer Veriton Intel I5-3450,3.1 GHz,6 MB cache, Intel Q-77 Chipset, 2 GB DDR 3RAM	11	22-01-2015
6	Acer Veriton Intel I5-3470,3.2 GHz,6 MB cache, Intel Q-77 Chipset, 4 GB DDR 3RAM	6	26-10-2015
	PRINTERS & OTHERS		
7	HP Laser Jet 1020 Printer	1	23-01-2007
8	CANON Printer	1	19-01-2010
9	CANON Printer	1	03-05-2010
10	CANON Printer	1	07-02-2011
11	HP LASER JET 1108 PRINTER	4	13-12-2014
12	HP LASER JET PRO M706n	1	24-01-2015
13	HP LASER JET PRO M1136	1	13-12-2014
14	HP LASER JET PRO M1136	2	26-10-2015
15	HP HOTSPOT LASER JET PRO M1218	1	13-12-2014
16	CANON LaserJet Printer	1	28-12-2015
17	HP LASER JET PRO P1108	4	26-10-2015
18	WAN ROUTER	1	24-01-2012
19	8 PORT GIGABIT VPN FIREWALL	1	04-04-2015

Call Lodging

1) Any hardware replacement Call lodged during office hours from 10.00 am to 5.30 pm any day has to be resolved in the next day.

2) The maximum period for resolving the call including installtion of spares will be given as 24 Hrs from lodging of the call.

3) Virus Calls or any hardware/software related calls should be attended by the Resident Hardware Engineer as and when required.

Items to be covered under AMC contract :

All the hardware will be under Comprehensive On-site AMC during the contract period. In case of PCs, all items will be covered under AMC contract except Floppies/CDs and in case of printers, except printer power chord, prime cable, toner, cartridges and ribbons.

TENDER FOR ANNUAL MAINTENANCE CONTRACT OF HARDWARE

TECHNICAL BID : I

(SPECIFICATIONS)

1) Whether the vendor has a Support Office with help desk facility:

Yes	No

i) Name of the Organization /Firm

ii) Year of Establishment

iii) Contact person

iv) Address of the Registered Office.

v) Address of.
(with Phone Nos, Fax Nos & Email ID)
(Address Proof of local address to be attached)

2) Whether Proprietorship, Partnership firm, or Company**.** :
Please enclose self certified copies of documents, proof such as certificate of incorporation, Partnership deed etc.:

Yes	No

3) Whether the Vendor have successfully completed minimum 3 AMC each in providing IT hardware services of large CPSUs / Govt. organizations / Leading Commercial Organisations during last two years.:
If yes, the following details be given :
(Separate sheet can be enclosed)

Yes	No

Sr. No.	Name of the Orgn./ CPSU	AMC Contract year	Duration of the Contract	Value of the Contract
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(Note: Certificates of AMC contract completed along with Work order containing value of the contract duly self-certified along with Contact details of the concerned organization should be attached.)

4) PAN No :

5) GST Number :

Signature of the Tenderer :

Name of the Tenderer :

Address & Seal :

TENDER FOR ANNUAL MAINTENANCE CONTRACT OF HARDWARE

FINANCIAL BID : II

(PRICE QUOTATIONS)

Sl. No:	Configuration	No. of Items	Cost (Per PC / Printer	Total AMC Charges (INR) inclusive of tax
	COMPUTERS			
1	Wipro PC-New-C2D CORE 2 DUO 2.66GHZ/2MB L2 CAHE/Intel G31 CHIPSET MOTHER/ 1GB DDR2 RAM	1		
2	ACER VERITON M200-G31 COMPUTER/ INTEL COR 2 DUO 2.4GHZ / 2 GB RAM DDR	2		
3	ACER VERITON INTEL I5-2400, 3.1 GHz,6 MB cache, Intel Q67 or better on OEM Mother Board, 2 GB DDR3 RAM	7		
4	KBS INTEL I5-3450, 3.1 GHz,6 MB cache, Intel Q-77 Chipset, 2 GB DDR3 RAM	12		
5	Acer Veriton Intel I5-3450,3.1 GHz,6 MB cache, Intel Q-77 Chipset, 2 GB DDR 3RAM	11		
6	Acer Veriton Intel I5-3470,3.2 GHz,6 MB cache, Intel Q-77 Chipset, 4 GB DDR 3RAM	6		
	PRINTERS & OTHERS			
7	HP Laser Jet 1020 Printer	1		
8	CANON Printer	1		
9	CANON Printer	1		
10	CANON Printer	1		
11	HP LASER JET 1108 PRINTER	4		
12	HP LASER JET PRO M706n	1		
13	HP LASER JET PRO M1136	1		
14	HP LASER JET PRO M1136	2		
15	HP HOTSPOT LASER JET PRO M1218	1		
16	CANON LaserJet Printer	1		
17	HP LASER JET PRO P1108	4		
18	WAN ROUTER	1		
19	8 PORT GIGABIT VPN FIREWALL	1		

Signature of the Tenderer :

Name of the Tenderer :

Address & Seal :

Tender Submission:

(1) Tenderer should submit the tender to Dy.General Manager, The Cotton Corporation of India Limited,16-07-109, 2nd & 3rd Floor, V.L.Chittimalla Complex, Laxmipuram, Old Grain Market, Warangal-506002.

Envelope A: Sealed Envelop "A" marked as "Technical Bid-I" on the envelop should contain Technical Bid-I except financial bid.

Envelope B: Sealed Envelop "B" marked as "Financial Bid-II" on the envelop should contain Financial Bid-II (Price Quotations)

Envelope C: Sealed Envelop C should contain Envelop "A" and Envelop "B" Duly superscribing "TENDER FOR AMC OF COMPUTERS & PRINTERS"

Note : Each envelope should contain the name and address of the Vender.

(2) I/We hereby declare that I/We have downloaded the tender documents from the Cotton Corporation of India Ltd. website www.cotcorp.org.in / www.eprocure.gov.in and printed the same. I/We have verified the contents of the printed documents from the website and there is neither any addition nor any deletion nor any alteration to the content of the tender documents.

(3) I/We declare that the information/tender form downloaded is original and in the event of this being different from the original tender documents, my tender form may be rejected by the Corporation.

(4) Date of opening of Technical Bid-I,30.09.2019 at 3.30 p.m. in the presence of tenderers who may remain present.

(5) Financial Bid-II for price quotations shall be opened in respect of those tenderer who qualify Technical Bid-I for specifications and other requirements.

(6) The tender should be signed by the person having necessary authorization.

(7) Tenders containing false, incomplete and/or inadequate information are liable to be rejected.

(8) However corporation decision shall be final and binding to all. The corporation reserves the right to accept or reject any / all tenders. However, the tenderer may seek reason for rejection in writing.

Signature of the Tenderer :

Name of the Tenderer :

Address & Seal :

Other Terms

CCI invites the vendors' attention to the following terms and conditions, which underline this tender:

1. Contract with the Vendor

CCI would enter into a AMC contract with the vendor who will be responsible for delivery and maintenance of the hardware installed at #16-07-109, 2nd & 3rd floor, V.L.Chittimalla Complex, Laxmipuram, Old Grain Market, Warangal-506 002.

2. Proposal Process Management

CCI reserves the right to accept or reject any or all proposals, to revise the tender, to request one or more re-submissions or clarifications from one or more vendors, or to cancel the process in part or whole. Additionally, CCI reserves the right to alter the specifications, in part or whole, during the Tender process, and without re-issuing the Tender. All claims for functional/technical delivery made by the vendors in their responses to the tender shall be assumed as deliverable within the quoted financials.

Vendors shall be entirely responsible for their own costs and expenses that are incurred while participating in the Tender and contract negotiation processes.

3. Date of Bid Expiration

Due to the nature of the evaluation process, and approval activities that may occur, proposals must be valid for a minimum of 3**0** days from the last date of proposal submission. The Corporation reserves the right to ask the vendors for extension of bid validity.

4. Bidder Authorization to Bid

Responses submitted by vendors to this Tender represent a firm offer to contract on the terms and conditions described in the vendors' response. The proposal must be signed by an official duly authorised to bid. A Authorisation Letter in this regard must be attached with the tender.

5. Proposal Ownership

The proposal and all supporting documentation submitted by the vendors shall become the property of CCI.

6. Effective date of start of contract

The effective date of start of contract will be reckoned from the date to be mentioned in the work order by the Corporation.

7. Sub let/Outsource

The vendor will not be allowed to sub let/outsource the contract to any other party.

8. Time for completion of the Contract

The Time limit for AMC Contract will be one year from the date of the contract. If the services of the vendor are not found satisfactory during the AMC period, the

AMC contract may be terminated and proportionate amount for the completed service period will be paid to the vendor. If required AMC may be extended for a period of 1 year with the mutual consent of both the parties.

9. Financial Bid

In Financial Bid – II, Cost of comprehensive on-site Annual Maintenance Contract for 1 year and taxes if any be given separately in the prescribed format. Wherever options are given, the bid is liable to be rejected.

10. Payment Terms

Payment will be released on quarterly basis on satisfactory completion of AMC. Vendor need to provide quarterly AMC bill. The payment will be made through RTGS/ NEFT only.

11. Others

(a) Under the contract, the vendor shall use only genuine spare parts for repair of Computer and printer peripherals at their own cost.

(b) The vendor should valid PAN number and GST Number.

NOTE: "Corporation/CCI" wherever appears in above document means "The Cotton Corporation of India Ltd."

CHECK-LIST FOR PREPARING THE TENDER DOCUMENTS

Sr. No.	Particulars	Yes/No
1	Whether, the Technical Bid-I each column has been filled, sealed and signed in specified format?	
2	The vendor must have successfully completed minimum 3 AMC contract. Each in providing IT hardware services of large CPSUs / Govt. organizations / Leading Commercial Organizations during last two years? Whether, Work Order containing cost & Work Completion Certificate from the client duly self certified copies along with contact details of the client has been attached along with the tender?	
3	Whether the tenderer has local support office at Warangal or Nearby with Help Desk facility in their office. The certificate containing Office Addresses along with Contact Person and telephone nos. is attached with Technical Bid-I ?	
4	Whether proprietorship, partnership firm or company? The self certified copy of documentary proof such as certificate of incorporation, partnership deed etc. attached with Technical Bid-I?	
5	Whether the tenderer has PAN number and GST registration no. and it is mentioned on Technical Bid-I ?	
6	Whether the Technical Bid – I along with necessary documents/certificates has been stapled properly and page no. has been put on each paper?	
7	Whether, the Financial Bid-II has been filled, sealed and signed in specified format?	
8	Whether the quoted price in Financial Bid-II is inclusive of all applicable taxes like GST ?	
9	Whether envelope A marked as Technical Bid-I on the envelope contains Technical Bid-I along with certificates/documents?	
10	Whether envelope B marked as Financial Bid-II on the envelope contains Financial Bid-II ?	
11	Whether envelope C contains Envelope A & Envelope B duly super scribing “TENDER FOR ANNUAL MAINTENANCE CONTRACT OF COMPUTER AND PRINTER”?	
12	Whether the Tender Documents are signed by the Authorized Representative?	